

Football Kenya Federation



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Friday, August 1, 2025

VACANCY CIRCULAR:

YOUTH, GRASSROOTS AND TALENT PATHWAYS DEVELOPMENT MANAGER

Football Kenya Federation (FKF) is seeking to recruit a dynamic, visionary, and experienced individual to lead its youth football, grassroots engagement, and talent pathways agenda, a cornerstone of FKF's Vision 2027, the National Football Policy, and FIFA Forward-supported development strategy.

Job Title: Youth, Grassroots & Talent Pathways Development Manager
Department: Football Development Department
Reporting To: Football Development Director
Duty Station: FKF Headquarters, Nairobi

Key Responsibilities:

- Design and manage grassroots structures from sub-county to national level
- Oversee FKF Youth Leagues (U13 to U20), academies, and school transitions
- Lead national talent ID, regional tournaments, and digital player tracking
- Develop policies, budgets, and annual plans for youth football programs
- Produce technical and financial reports for FKF, FIFA, and government partners
- Coordinate with counties, KSSSA, Kenya Academy of Sports, and schools
- Ensure safeguarding, gender inclusion, and compliance with CAF/FIFA rules
- Any other duties as may be assigned

Minimum Requirements:

- Training in Project Management, Sports Development, Education, or related field
- CAF C License or higher (mandatory)
- Minimum 5 years' experience in youth football, academies, or talent development
- Strong planning, budgeting, and reporting ability
- Proven track record in grassroots football and youth engagement
- Knowledge of Kenya's football landscape and international youth systems
- Knowledge of functioning of the Football Development Department

Desirable:

- Working knowledge of M&E systems, Safeguarding and sports development policies
- Experience with player registration systems and digital scouting platforms
- Familiarity with FIFA Talent Development Scheme (TDS), FIFA Football for Schools (F4S), CAF youth structures, and National Policy frameworks
- Passion for youth empowerment, talent equity, and community-driven football excellence

Application Guidelines:

Qualified candidates are invited to submit:

- A cover letter detailing their motivation and suitability
- Updated CV (with referees)
- Copies of academic and professional certificates

Deadline: ***5 August 2025***

Email: hr@footballkenya.org cc technical@footballkenya.org

Subject Line: *Youth & Talent Manager – FKF Technical Department*

FKF is an equal opportunity employer. Women, youth, and persons with disabilities are strongly encouraged to apply. Only shortlisted candidates will be contacted.